




## POLICY 1: FINANCIAL MANAGEMENT

<p><b>Policy Rationale</b></p>	<p><b>Insert Coin to Play</b> (hereinafter referred to as "the trust") are a charitable trust that runs gaming events for children in New Zealand.</p> <p><b>Finances.</b> The trust finances should be managed in a prudent and strategic way to ensure financial sustainability. The Treasurer is responsible for the day-to-day financial management of the Trust finances. They shall carry out this duty in a manner which shall in no way threaten the trusts financial strength.</p>
<p><b>Policy Statement(s)</b></p>	<p>Accordingly, the Regional Treasurer shall not: -</p> <ol style="list-style-type: none"> <li>1. Utilise any funds for purposes other than the trust purposes and priorities as approved by Insert Coin to Play trustees</li> <li>2. Use 'tagged' contributions for any purposes other than those designated.</li> <li>3. Operate without an approved budget</li> <li>4. Approve expenditure which is beyond the trusts ability and budgeted resources to meet.</li> <li>5. Cause the trust to incur any debts other than the regular accounts payable approved by the trust.</li> <li>6. Allow ordinary operating expenses to become undischarged debts beyond a three-month period from when incurred.</li> <li>7. Allow any one person alone to have complete authority over any of the trust financial transactions.</li> </ol>
<p><b>Policy Implementation and Related Procedure Documents</b></p>	<p>The implementation and review of these Financial Management policies are the responsibility of Insert Coin to Play trustees.</p> <p>The position of the Treasurer shall be reviewed annually at the Annual General Meeting of the trust.</p>
<p><b>Legislative Compliance Considerations</b></p>	<ul style="list-style-type: none"> <li>• Insert Coin to Play Trust Deed</li> <li>• Trusts Act 2019</li> </ul>



# INSERT COIN TO PLAY

CHARITABLE  
TRUST

<b>Review Protocol</b>	Policy Reviewed By:  Date Reviewed:  Next Review Date:	Insert Coin to Play Charitable Trust  [Date] 5/6/2023  [Date] 5/6/2024 
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